

# stoke upon Tern Parish Council

**Chairman:** Cllr S P Waters

**Clerk:** Mr G Bould

Minutes of the Parish Council Zoom Meeting held on Wednesday 15<sup>th</sup> July 2020 at 7.30 pm.

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**Present:**

**Chairman:** Cllr P Waters

**Councillors:** Cllr K Newby, Cllr Mrs S Planton, Cllr Mrs S Bartram Cllr R Wright, Cllr Mrs L Bearman and Cllr P Butters.

**Clerk:** Mr G Bould.

**37.20 Welcome and Public Session.**

The Chairman welcomed members to the first Parish Council Zoom meeting, the RAF report had already been circulated to members via email. There being no other Partners or Parishioners present the Chairman moved to the next item of business.

**38.20. Apologies for absence.**

Flight Sergeant Wood (RAF), Cllr K Beardmore (family commitments), Cllr D Moore and Cllr P Farmer (ITC access issues). In view of the ITC access issues members agreed a nine months leave of absence. The apologies were accepted.

**39.20. Disclosures of Personal and Prejudicial Interest:** None.

**40.20. To approve the minutes of the meeting held on the 15<sup>th</sup> March 2020.**

Cllr K Newby proposed and Cllr R Wright seconded and the minutes were unanimously agreed and signed by the Chairman who would post them to the Clerk.

**41.20. Clerk Report.**

The following items were raised from the report.

- i. Wistanswick: Awaiting maker post costs, agreed to add the project to the Place Plan.
- ii. Glebe field: Agreed that the Chairman & Vice Chairman continue negotiations with the Church.
- iii. Community Led Housing. Agreed a task and finish group of Cllrs Waters, Wright, Planton & Bartram be set up to meet with Shropshire Council Officers virtually about the Housing Survey.
- iv. The Clerk to draft a press release about the Cemetery with the Chairman and Vice Chairman.
- v. That the right of way requested for Dutton Close/Warrant Road be withdrawn.
- vi. That the five year street lighting contract be awarded to Highline Electrical Ltd.
- vii. That the Task Force for Clive Barracks be asked what research has been commissioned for youth provision at the site and highlight recent activity on 'virtual' youth work undertaken by Shropshire Youth Association as potential youth infrastructure.
- viii. That quotes for a traffic management strategy are investigated and that Cllr R Wright undertakes a traffic count on Station Road through Wistanswick.
- ix. That the Chairman formally writes to the Leader of Shropshire Council about representation.
- x. That the new committee structures already agreed by the Parish Council be held over until face to face meeting recommence, likely to be in 21/22.

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*S P Waters*



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## **42.20. Ollerton Pound.**

- i. Members agreed that Cllr K Newby should continue to monitor the progress with the pound and keep up the dialogue with Shropshire Council.

## **43.20. Old Tip at Wistanswick.**

- i. Cllr Newby agreed to produce a plan for the site ready for quotes to be secured for a grant application once the knotweed contract had been completed.

## **44.20. Old Pump House Wistanswick.**

- i. A response on land transfer was still awaited from Shropshire Council

## **45.20. Newsletter**

- i. Members agreed to a September 2020 edition with the 10<sup>th</sup> August 2020 as the copy deadline.

## **46.20. Task Force update Clive Barracks, Tern Hill.**

- i. The next meeting date had not been set due to the pandemic.

## **47.20. Neighbourhood Plan update.**

- i. Any referendum would be postponed because of the pandemic at least till the 6<sup>th</sup> May 2021. A formal report will be presented to Shropshire's Cabinet in January 2021

## **48.20. Street Lighting Dutton Close.**

- i. Members agreed to investigate the costs of any potential street lighting scheme at Dutton Close.

## **49.20. Cemetery matters.**

- i. Members agreed that a number of items be purchased and secured at the site including a bench, bin, two water butts and a compost bin. That quotes also be secured for cutting back the hedges once Cllr S Planton had marked which trees are to be retained within the hedge line and undertakes to weed and plant the entrance planter.

## **50.20. Planning Committee.**

- i. The resolved minutes were received by the Parish Council and will be attached to a PDF document once the PC minutes are signed and then loaded onto the web site.

## **51.20. Highway matters.**

- i. Members agreed that the Clerk register the Parish Council on 'My Shropshire' other members may also set up an account to directly report highway concerns.



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## **52.20. Financial matters**

**RESOLVED:** That the Annual Governance and Accountability Return for 2019/20, the Notice of Public Rights to inspect the accounts and the internal auditor's report be agreed and signed.

**Payments:** The payments for approval were tabled and members agreed the amounts for payment set out below.

Cheque no.	Item and payment	Amount.
100675	SALC (affiliation fees)	£ 571.14
100676	David Probert (footpath maintenance A442)	£ 520.00
100677	Derrick Moore (internal audit)	£ 80.75
100678	ICCM (associate membership: cemetery )	£ 90.00
100679	Warwickshire & West Mercia ( 3x maintenance invoices)	£ 216.00
100680	Allsorts Design & Print ltd (newsletter)	£ 229.40
100681	Shaw & Sons Ltd (specialist cemetery stationary )	£ 554.40
100682	Zoom (virtual meetings licence)	£ 143.88
100683	QI Salary (clerks salary )	£1,740.70
100684	Expenses (clerks expenses)	£ 249.57
100685	Zurich Municipal (insurance)	£ 307.16
100686	Highline Electrical Ltd (LED upgrades)	£3,618.00
SWALEC	March 2020	£ 126.02
SWALEC	April 2020	£ 126.02
SWALEC	May 2020	£ 130.04

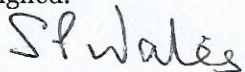
## **Future Agenda items:**

Members to contact the Clerk a week before the next meeting

The meeting closed at 9.35pm

Date of next zoom meeting: **Wednesday 16<sup>th</sup> September 2020 at 7.30pm**

Signed:

  
**Chairman**  
**16<sup>th</sup> September 2020**



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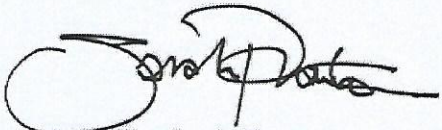
## Minutes of Meeting held online to Consider Planning Applications in the Parish in early August 2020

1. Attendance online  
Councillors P Waters, K Newby, S Planton, S Bartram and D Moore were in attendance
2. Apologies  
Apologies were received from K Beardmore who is on holiday.
3. Declaration of Interest  
K Newby declared an interest from one Application and did not participate in that decision.
4. Matters Considered
  1. 20/02558/FUL- The Spinney, Ollerton – **Object**. Following a site inspection the Parish Council wish to object to this Application on Heritage grounds. However the Council do not object to the principle of the development but feel it could be more sensitively handled. The heritage value of the two buildings has been reduced over time particularly since the construction of the brick wall across the former access which severs the properties from their original setting. The Council feel that should the Applicant be prepared to delineate the separate structures by building/cladding the proposed link building in timber this would help preserve the heritage value whilst allowing the property to function well as a residential property.
  2. 20/02725/FUL – Proposed Agricultural Building – **No Objection** – However, given that the Applicant is a builder by profession and already has commercial property in the area the Parish Council would wish to see a Condition imposed that the building can only be used for Agricultural purposes should Planning Permission be granted.
  3. 20/02727/FUL – Residential Development on Rosehill Road – **Object**. The Parish Council wish to maintain their objection to this Application on the grounds of the scale and orientation of the proposed development. However following a site meeting with the Applicant on 6<sup>th</sup> August, we understand that a further revision to this Application is likely to be forthcoming which may address a number of our concerns, and we look forward to seeing these changes.



4.20/02737/REM – Lilac Cottage, Rosehill Road – **No Objection** as the County Council has approved this location in principle the Parish Council accepts that this is an appropriate scale of development for this plot.

There being no further business the meeting was adjourned at 12:30 on 6<sup>th</sup> August 2020.

A handwritten signature in black ink, appearing to read 'Sarah Planton', written over a circular stamp or seal.

Councillor Sarah Planton  
Chairman of the Planning Sub-Committee  
6<sup>th</sup> August 2020

Clerk: Mr Graham Bould, 18 Mendip Close, Little Dawley, Telford, Shropshire TF4 3JG

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### Minutes of Meeting held online to Consider Planning Applications in the Parish

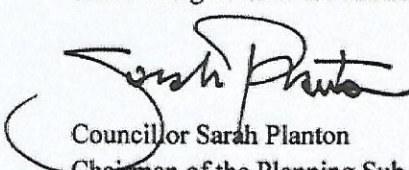
in late August 2020

1. Attendance online  
Councillors P Waters (in part), K Newby, S Planton, S Bartram D Moore, and K Beardmore (in part) were in attendance
2. Apologies  
None were received
3. Declaration of Interest  
None were received
4. Matters Considered

1. 20/02287/REM - Land at Dutton Close - Object. The Parish Council wish to maintain their objection to this development on the grounds that the proposed house is still large for the plot and as it is proposed to be fully rendered will not be in keeping with the other houses on the estate which are brick clad on the ground floor.

2. 20/02727/FUL – Residential Development on Rosehill Road – Object. The Parish Council wish to maintain their objection to this Application on the grounds that whilst it is recognised that some changes to the scheme have improved the appearance of the proposed dwelling it is still too large, both in terms of its footprint and its height, and is not therefore in keeping with its surroundings. As a point of information the only other two storey dwelling near the proposed house on Rosehill Road has a substantially smaller footprint and has a lower ridgeline at approximately 6.5m, all the other properties are single storey.

There being no further business the meeting was adjourned at 12:10 on 26<sup>th</sup> August 2020.



Councillor Sarah Planton  
Chairman of the Planning Sub-Committee