

Chairman: Cllr S P Waters

Clerk: Mr G Bould

Minutes of the Parish Council Meeting held on Wednesday 19th May 2021 at 7.15 pm

Present:

Chairman: Cllr P Waters

Councillors: Cllr K Newby, Cllr Mrs S Planton, Cllr Mrs S Bartram, Cllr R Wright, Cllr K Beardmore, Cllr D Moore, Cllr Mrs L Bearman and Cllr P Butters.

Clerk: Mr G Bould.

West Mercia Police: PCSO Judy Farenden (part)

Two Parishioners

32.21. Election of Chairman.

Cllr K Newby proposed and Cllr Mrs S Bartram seconded that Cllr P Waters is elected Chairman of the Parish Council for the municipal year 2021/22. The Parish Council unanimously agreed and Cllr P Waters signed the declaration of acceptance.

33.21. Election of Vice Chairman.

Cllr P Waters proposed and Cllr R Wright seconded that Cllr K Newby is elected Vice Chairman of the Parish Council for the municipal year 2021/22. The Parish Council unanimously agreed and Cllr K Newby signed the declaration of acceptance.

34.21. To consider any nominations for co-options to the Parish Council.

Several Parishioners have been approached in terms of the co-option for the Stoke on Tern Ward on the Parish Council but no nominations have been formally received. Members agreed to defer for a fortnight to allow those interested to submit details to the Clerk for circulation to members for a decision. If no names are submitted during this period Shropshire Council is to be informed.

35.21. Election of other offices/committees and outside bodies.

1. Emergency Planning Committee: Cllr D Moore
2. SALC Northern Area Committee: Cllr L Bearman
3. Planning & Transport Committee: Cllrs K Newby, S Bartram, D Moore, K Beardmore, S Planton and reserve P Waters
4. Finance & Corporate Governance Committee: Cllrs Wright, Bearman, Newby (2 vacancies)
5. Amenities & Services Committee: Cllrs Newby, Waters, Moore, Beardmore (1 vacancy)
6. Helicopter Noise Liaison Group: Cllr P Waters
7. Community led Housing Group: Cllrs P Waters, S Bartram, R Wright, S Planton
8. Parish Hall Management Committee: Cllr D Moore with support from the Clerk

Members agreed that the terms of reference be circulated for the Committees and that arrangements be made for Members on outside bodies to report back matters to the Parish Council

36.21. Apologies for absence.

RAF Shawbury: Flight Sergeant Danny Wood (annual leave), Shropshire Council: Councillor Paul Gill (prior work engagement), West Mercia Police: PC Alan Ambrose (prior engagement).
Members agreed the apologies.

Clerk: Mr. Graham Bould, 18, Mendip Close Little Dawley, Telford, Shropshire. TF4 3JG.
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37.21. Disclosures of Personal and Prejudicial Interest. None.

38.21. To approve the minutes of the meeting of the 17th March 2021.

Cllr K Newby proposed and Cllr R Wright seconded the minutes of the 17/03/21 and were unanimously agreed and signed by the Chairman in the presence of Members.

39.21. Clerk Report.

The report containing details of a number of external grants was noted.

40.21. Ollerton Pound.

Cllr K Newby updated the Parish Council on the removal of ivy from the pound and a requirement to purchase an electrical saw at a cost of £300 to enable the thicker stems to be cut out from the site. Members then went onto express their views for and against the purchase. It was then **resolved** by a vote of five to three to purchase an electrical saw. Cllr K Newby indicated that the project is a goodwill gesture towards the site owner. That the medium to long term aim is to ensure that the site is properly maintained with an adequate management plan developed that would take into account any need to re-build parts of the listed structure and to replace for example any lime mortar under the guidance and monitoring by Shropshire Council. Members placed on record their thanks for the effects that both Cllr K Newby and Mrs R Newby had put into clearing the site particularly the ivy infestation.

41.21. Old Tip at Wistanswick.

The Japanese Knotweed contract is due for completion this year and members agreed that a lottery application be prepared including the development of community consultation around the site, future engagement with the local Prison and potential management through the Wistanswick Community Champions.

42.21. Old Pump House Wistanswick.

A response is still awaited from Severn Trent's property management on a request for a long term lease at a pound for their portion (two thirds of the site) as a community amenity. Once an agreement has been reached the same agreement will need to be reached with Shropshire Council in terms of their portion (one third of the site). Once these long term leases are in place external funders could be approached for help with improvement to the site for say equipment and materials to be undertaken as an environmental project with one of the Parish Council social partners.

43.21. Newsletter

Cllr Mrs S Bartram asked for contributions for the next edition of the newsletter. The Parish Council endorsed the thanks from the Chairman for the efforts by the team involved in the editing and production of the newsletter.

44.21. Task Force update Clive Barracks, Tern Hill.

No updates on the work of the Task Force from Shropshire Council - a request will be made and reported back the Parish Council.

45.21. Neighbourhood Plan update.

The Chairman and Clerk attended the count for the Neighbourhood Plan Referendum on Sunday 9th May 2021 at Shrewsbury. The results of the Referendum were to support the plan.

1. total number of votes cast - 329
2. of those voting YES - 288
3. voting NO - 37
4. spoilt ballot papers - 4
5. total turn out 22.45%
6. of those voting 87.53% Voted YES.

The next steps in the process are awaited from Shropshire Council, Members agreed that a press release be drafted and circulated for distribution in the local press.

46.21. Cemetery matters.

Members confirmed support for a re-submission of the Woodlands Trust application for under planting the site's hedges. That a large water container be purchased, adopted and screened at the rear of the site along with pallet constructed green waste area. That a bin, grit bin and bench also be constructed on the site. Members agreed that the above improvements be developed with the Community Payback Teams from the Probation Service.

47.21. Planning Committee.

That the agreed four sets of minutes for March and April 2021 meetings are attached via a PDF to the signed 17th March 2021 minutes and loaded onto the web site.

48.21. Highway matters.

1. Feasibility Study: no further progress had been made with the feasibility study looking at highway 'hot spots' across the Parish. Members agreed that the project needed to be pursued with some priority with Shropshire Council.
2. Potholes: Members agreed that highways across the Parish had a very high priority particularly the problems associated with potholes. In order to progress the issue the Parish Council **RESOLVED** that the Officers responsible at Shropshire Council be invited to a future meeting to discuss the location and quality of the pothole repairs. The Planning and Transport Committee would create a portfolio of locations from across the Parish highlighting the pothole problem.
3. Flooding A41: flooding remained a problem on the A41 by the bridge close to the junctions at Rosehill. Members agreed that the problem be reported again to Shropshire Council.

49.21. Financial matters

1. Audit and Annual Governance Statement: **RESOLVED** that the Annual Governance and Accountability Return for 2020/21, the Notice of Public Rights to inspect the accounts and the internal auditor's report be agreed and signed
2. Community Infrastructure Levy applications updates (CIL Local): The CIL local application has been submitted to Shropshire Council with a project value of 25k and a request for a grant 20k for Street Lighting at Dutton Close. There had been no movement in the position of the landowner in terms of the play park at Dutton Close so the CIL local application remained suspended pending a resolution on the lease for the site. The Maurice Chandler had still not made contact with the Parish Council about a re-submitted funding idea for the facilities.

3. Request to support the cost of materials at the Glebe Field for car-parking: Members agreed to carry this item forward until a detailed scheme had been received from the Church and that the site meeting notes prepared by Cllr K Newby be circulated.
4. Sexton Duties – training course for the Clerk: Members agreed to the course at a cost of £80 plus VAT.
5. Members agreed updated fees and charges for the Cemetery, which are held on file and displayed in the notice board at the site.

Payments: The payments for approval were tabled and members agreed the amounts for payment set out below.

Cheque no.	Item and payment	Amount.
100727	Footpath campaign visit to Kew (travel)	£ 102.60
100728	Internal Audit (audit)	£ 80.75
100729	Toner for the printer (toner)	£ 16.99
100730	ICCM (membership fee)	£ 95.00
100731	Zurich Municipal (insurance)	£ 309.15
100732	SALC (fees)	£ 567.40
100733	Newsletter (printing)	£ 334.40
100734	Clerks expenses (expenses)	£ 193.12
100735	Referendum Count (travel)	£ 27.00
100736	Clerk Q1 Salary	£1,784.90
SWALEC	March 2021	£ 131.80
SWALEC	April 2021	£ 139.97

Future Agenda items:

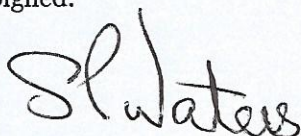
Communications Strategy
 Report back from outside bodies
 Dutton Close Street Lighting
 Invited guests – highway maintenance
 Parish Hall – ideas for events and improvements to the Parish Hall
 North Shropshire A41 Safety Campaign

The meeting closed at 8.50pm.

The Chairman thanked everyone for attending the Parish Council and complying with the risk assessment requirements throughout. The room was left in situ for the Parish Hall management to undertake a clean prior to the next room hirer as per their risk assessment.

Date of next meeting: **Wednesday 21st July 2021 at 7.30pm**

Signed:



Chairman
21st July 2021

Clerk: Mr. Graham Bould, 18, Mendip Close Little Dawley, Telford, Shropshire. TF4 3JG.
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Stoke Upon Tern Parish Council

Chairman: S. P. Waters

Clerk: Mr G. Bould

Planning Meeting Minutes

Meeting: On Site - Time: 11.30am

Date: 19th May 2021

Attendance: Councillors, K Beardmore - P. Waters - S. Bartram – K. Newby

Apologies: S. Planton

Declaration of Interest – None

Matters of Interest:

1. Application No 21/02023/FUL – Sunnyside, Rosehill Road, Stoke Heath, TF9 2JY – No Objection

The Parish Council planning team have reviewed the application online, and agreed to meet at the site in order to review and discuss the request for the Erection of a four bedroom dwelling, and the siting of static caravans for temporary accommodation, this whilst house is built following demolition of the existing three bedroom house.

Having discussed the application the planning team has agreed unanimously that we have no objection to the proposed Extension.



Councillor Kenny Beardmore

Sub Planning Committee Chairman (Interim)

Dated: 19th May 2021

Clerk Mr Graham Bould, 18 Mendip Close, Little Dawley, Telford, Shropshire, TF4 3JG

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Stoke Upon Tern Parish Council

Chairman: S. P. Waters

Clerk: Mr G. Bould

Planning Meeting Minutes

Meeting: On Site - Time: 11.00am

Date: 27th May 2021

Attendance: Councillors, K Beardmore - P. Waters - S. Bartram – K. Newby – S. Planton – D Moore

Apologies: None

Declaration of Interest – None

Matters of Interest:

1. Application 21/02097/FUL – Petsey Farm, Hodnet, Market Drayton, Shropshire, TF9 3JQ – **Object.**

The Parish Council planning team reviewed the application online, and met at the site in order to discuss the planning application for the erection of, 2 New Dairy Cow buildings with additional feed storage and Silos, It was agreed there was no objection to the basic plans for the site, the objection is based on the scale of the buildings, and specifically the height which at 12.96 meters (42ft 6 inches) is felt to be too obtrusive and out of scale with the surrounding landscape. It was also felt to be too dominant when viewed in association with the Grade II listed 'Petsey Farmhouse' The planning team agreed unanimously that we would have no objection if the height of the buildings were scaled down to visually blend in.

2. Application 21/02133/FUL – 1 The Paddocks, Warrant Road, Stoke On Tern, Market Drayton, Shropshire, TF9 2DZ – **Object.**

The Parish Council planning team reviewed the application online, met and discussed the Application for the 'Re-development, and to Increase the number of residential caravan pitches, along with 3 additional dayrooms for ancillary use' It was highlighted during the discussion that there was evidence that work had already commenced on the dayroom ancillary buildings and that two of these were already visible from off-site, which require reporting to the Shropshire Enforcement Team, as the planning team feel that this would represent over-development of the site, and to date we have not seen any formal drainage schemes for the site, despite having raised this on a number of occasions.



Councillor Kenny Beardmore

Sub Planning Committee Chairman (Interim)

Dated: 19th May 2021

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Stoke Upon Tern Parish Council

Chairman: S. P. Waters

Clerk: Mr G. Bould

Planning Meeting Minutes

Meeting: Application reviewed.

Date: 14th June 2021

Attendance: Councillors, K Beardmore - S. Bartram – K. Newby – D Moore – S. Planton

Apologies: None

Declaration of Interest – P. Waters Relative of applicant.

Matters of Interest:

1. Application No 21/02325/FUL – 4 Dutton Close, Stoke Heath, TF9 2JN – No Objection

The Parish Council planning team have reviewed the application online for the Erection of a Single Storey Side and Rear Extension.

Councillor P. Waters gave a 'Declaration of Interest' as recorded above and as had no involvement in the planning team decision for this application.

Having discussed the application, the remaining members of the planning team have agreed unanimously that we have no objection to the proposed Extension.



Councillor Kenny Beardmore

Sub Planning Committee Chairman (Interim)

Dated: 14th June 2021

Clerk Mr Graham Bould, 18 Mendip Close, Little Dawley, Telford, Shropshire, TF4 3JG
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Stoke Upon Tern Parish Council

Chairman: S. P. Waters

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Planning Meeting Minutes

Meeting: Application reviewed.

Date: 30th June 2021

Attendance: Councillors, K Beardmore - S. Bartram – K. Newby – D Moore – S. Planton – P. Waters

Apologies: None.

Declaration of Interest: None.

Matters Considered:

1. Application – 21/02311/FUL – Willow Brook , Warrant Road, Stoke Upon Tern, TF9 2DY

No Objection

The Parish Council planning team have reviewed the application online for the proposed demolition of existing wooden workshop/garage and erection of a summerhouse to be used an office and cinema.

Having discussed the application, the members of the planning team have agreed unanimously that we have no objection to the proposed Application.



Councillor Kenny Beardmore

Sub Planning Committee Chairman (Interim)

Dated: 30th June 2021

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Stoke Upon Tern Parish Council

Chairman: S. P. Waters

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Planning Meeting Minutes

Meeting: Application reviewed.

Date: 7th July 2021

Attendance: Councillors, K Beardmore - S. Bartram – K. Newby – D Moore – S. Planton – P. Waters

Apologies: None.

Declaration of Interest: None.

Matters Considered:

1. Application – 21/02944/FUL – 11 Eaton Upon Tern, Market Drayton, Shropshire, TF9 2BX

No Objection

The Parish Council planning team have reviewed the application online for the erection of a two storey rear extension, a replacement front porch with dual pitch roof, and removal of the chimney stack.

Having discussed the application, the members of the planning team have agreed unanimously that we have no objection to the proposed Application.



Councillor Kenny Beardmore

Sub Planning Committee Chairman (Interim)

Dated: 7th July 2021

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