

STOKE UPON TERN PARISH COUNCIL

Chairman: Cllr S P Waters

Clerk: Mr G Bould

Minutes of the Parish Council Meeting held on Wednesday 22nd September 2021 at 7.30 pm

Present:

Chairman: Cllr P Waters

Councillors: Cllr K Newby, Cllr Mrs S Bartram, Cllr P Butters, Cllr D Moore, Cllr R Wright & Cllr D Cintas.

Clerk: Mr G Bould.

Shropshire Council: Councillor Paul Gill

Five Parishioners

69.21. Welcome and Public Session.

The Chairman opened the meeting and in doing so enquired of any items to be raised by the Parishioners present. The main item of concern raised by several present was the size and speed, particularly of HGV vehicles using Rosehill Road. Members shared the ongoing concerns of Parishioners and agreed to again press Shropshire Council on two fronts. The first the extension to poles within the Parish for the purchase and location of visible flashing speed signs. The second for the feasibility study on traffic 'hot spots' within the Parish for longer term traffic calming measures within the highway. In the short term the local Community Champions group would look to put up community concern notices on poles and wheely bins along the road. A Parishioner also raised concerns about the over grown footpath from Riverside Drive to the A41 island. Members agreed to the use of the Environmental Maintenance Grant part funded through Shropshire Council to undertake the works and to discuss with Sutton upon Tern Parish Council the costs of any part of the footpath within their Parish area. The Parish Council also heard about the work underway by Shropshire Council who are looking at reducing speed limits around Shropshire's Schools.

Shropshire Council Councillor Paul Gill introduced himself to those present at the meeting as the new member for the Hodnet Division which covered the Parish. The Councillor went on to update the Parish Council about a number of areas including getting to know the area, some issues around Ollerton, the local plan, review of Town, Parishes, local Electoral Divisions across Shropshire, the A41 campaign and the activities of the Place Plan Overview committee. Councillor Gill also encouraged Parishioners to report any defects within the highways through 'fix my street' and welcomed any feed back on the recent announcements with reference to the highways depot at Hodnet.

Flight Sergeant Danny Wood from RAF Shawbury has been posted and the replacement Officer from the Station will be Flight Sergeant Matthew Fearon. Night flying will last for up to six weeks from the 13/11/21 with a two week break then an future six weeks till Christmas. The Station has not yet commenced activity on any community projects and thanked local communities for their continued support.

There being no other items raised the Chairman thanked Parishioners and Councillor Gill for their contributions and moved onto the next items of business.

70.21. Apologies for absence.

West Mercia Police: PC Alan Ambrose (prior engagement). Members also agreed the apologies of Cllr Mrs S Planton (prior commitments), Cllr K Beardmore (holidays), Cllr Mrs L Bearman (illness) and in doing so members agreed a six month leave of absence for Cllr Mrs L Bearman if required.

71.21. Disclosures of Personal and Prejudicial Interest. None.

72.21. To approve the minutes of the meeting of the 21st July 2021.

Cllr K Newby proposed and Cllr Mrs S Bartram seconded the minutes of the 21/07/21 and were unanimously agreed and signed by the Chairman in the presence of members.

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STOKE UPON TERN PARISH COUNCIL

73.21. Clerk Report.

The Clerk highlighted several items and in particular the successful Environmental Maintenance Grant (50/50 funding) from Shropshire Council. Members also agreed to allocating part of the grant for the A41 footpath clearance with a budget of £780 and then £555 grant to each of the Community Champion groups subject to the review of the delivery agreement and the publication of the groups financial affairs on their community notice boards. The online Sexton Duties training had been completed during the early part of September 2021 ready for use at the cemetery this month.

74.21. Boundary Review : Market Drayton Town Council.

The Parish Council had become aware that as part of a national review of boundaries Market Drayton Town Council are considering altering their Town boundaries. A working group has been established by the Town Council to consult surrounding Rural Parishes. As part of the remit of the working group a request had been made to the Town Council to provide a new indicative boundary with an accompanying rationale that support the case for any changes. Members agreed that Cllr P Waters and Cllr R Wright should be the Parish Council representatives with delegated powers to act in the interests of Stoke upon Tern at any working group convened. Members agreed unanimously in favour of the above actions.

75.21. Dutton Close Street Lighting update.

The amended Expression of Interest for the local Community Infrastructure Application (CIL) had been accepted by the Shropshire Councils Officer Group responsible for looking at local CIL projects. The next stages are the completion of the technical documentation form which is in the process of being completed. Members agreed an amended local application for the CIL grant bid for £18,245.50 with an amended total project cost of £25,000 which would include reclaimable VAT, a contingency amount, plus volunteer time and some of the Clerks time to over see the project delivery. The increase in the original quotes stem from the increase costs of steel for the street lighting columns. Once Shropshire have agreed the technical documentation an additional information bulletin would be circulated around Dutton Close to inform Parishioners of the amended scheme with a map identifying ten locations and the likely delivery time frame for the project through the Parish Councils term contractors.

76.21. Dutton Close : development phases.

The owner of the phase two site at Dutton Close off Warrant Road had sent a proposed development site map to the Chairman which he circulated. Members were reminded that the site was within both the Neighbourhood Plan and Shropshire Local Plan for development over the plan period . The next stages for the local plan was public scrutiny and the Planning Inspectorate would be responsible for taking that forward. Although concerns continue to be raised in terms of the lack of progress on the phase one site, which included the stand off on the play park. Additional concerns were also voiced over the wooded area and the flooding on Warrant Road at the potential point of any new access entry point into phase two, coupled with the speed of traffic on Warrant Road at present. Members felt these issues would be best explored via a formal planning application in due course.

77.21. Community led Housing Development Group.

The second zoom group meeting has been reset for Friday 1st October 2021 at 4pm. This will be to receive an update from both Shropshire as the registered social landlord and Star Housing as their arms length organisation. If the group are happy with the way in which Star Housing operate they will be asked to develop the role of the group into the next stages, the first of which will be looking at potential excepted sites.

78.21. Ollerton Pound.

Cllr K Newby indicated that the ivy removal has been completed and Shropshire Council has been informed of the completion on site for a formal handover. A request has again been made to meet with the land owner on site and a site monitoring schedule will be put in place in terms of any ivy infestation returning prior to any pointing being undertaken to the structure.

79.21. Old Tip at Wistanswick.

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STOKE UPON TERN PARISH COUNCIL

Cllr R Wright highlighted some of the early feedback from the local community survey returns in terms of the mixed use planting ideas for the site. The survey completion would be sometime over the next month with the details being submitted to the Clerk for use on any external grant bidding opportunities. The Japanese Knotweed contract is due to be completed this year. However the contractors have indicated that the infestation is still evident. They will continue the treatment for a further year at no additional cost to the Parish Council. A new insurance broker has been appointed by the contractor for which the Parish Council has already paid for any cover required if any of the treatment fails and the infestation returns over the next ten years. Some replacement documentation will be completed over the next few weeks to protect the investment in the site.

80.21. Newsletter

The next edition of the newsletter is due in December 2021 and members continue to place on record their thanks to the editorial team

81.21. Task Force update Clive Barracks, Tern Hill.

A briefing from Fisher German the Defence Infrastructure Organisation consultants has been requested via Shropshire Council, once received this will be circulated to the Parish Council.

82.21. Cemetery Developments.

The Cemetery will receive its first burial in a double plot on the afternoon of the 7th October 2021. Members agreed a working party to tidy up the site, including the external lay by, with an additional site meeting to mark out the first plot. Any additional clay spoil would be spread under the rear hedge and around the pear tree to allow for the elements to break it down for use on the site at a later date.

83.21. Planning Committee.

That the agreed sets of minutes circulated for the September 2021 Planning Committee would be added to the signed Parish Councils July 2021 set of minutes as a PDF and posted on the web site.

84.21. Highway matters.

Members received updates on the following areas of highway activity from the Clerk:

1. A41 updates: successful site meeting between Parish Councillors, and Shropshire Councillors for the area with the Leader of the Council and MP. A series of actions have been agreed on site which would be followed up at the next campaign meeting in 5th November 2021. Shropshire Councillor Paul Gill is also collecting statistical data in terms of diversions for example ready for the campaign meeting.
2. Pothole audit: Cllr K Beardmore to meet with the Clerk to scope out on one of the larger parish maps the zoned area covered by his work. The Community Champions as part of their updated working agreement would also have a zoned area to inspect and report any highway defects. The remaining areas not covered would be brought to a future meeting to be zoned for inspection and reporting.
3. Speed signs/pole extensions: Members agreed that further emails should again be sent to Shropshire Highways asking for completion dates for the various pole extensions. The next steps would be the purchase of the speed signs for use at the various locations across the Parish.
4. Feasibility study: Members further agreed that emails should again be sent to Shropshire Highways asking for the quotes so that the highway feasibility study can proceed.

85.21. Financial matters

1. Bank reconciliation: The tabled bank reconciliation agreed with the bank statement as amended waiting for cheque 100737 (£55.00) to be drawn at £49,214.69. Members agreed that the Chairman and Vice Chairman sign off on the bank statement as to the correct amounts as presented and held on file.

2. Audit working group: The Audit working group is set to meet via zoom on the 27/9/21 to look at early budget out turns and to consider the condition of the assets.

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3. Payments: The payments for approval were tabled, members agreed the amounts set out below.

Cheque no.	Item and payment	Amount.
100741	ICCM (training)	£96.00
100742	Stoke on Tern Parish Hall Committee (room hire)	£70.00
100743	DM Payroll Services Ltd (payroll)	£40.00
100744	PKF Littlejohn LLP (audit)	£240.00
100745	Allsorts (leaflets)	£80.00
100746	Clerks Q2 Salary (salary)	£1,784.90
100747	Clerks Expenses (expenses)	£239.62
100748	The Glebe (rental)	£67.50
SWALEC	July (2021)	£135.89
SWALEC	August (2021)	£126.02

4. Assets and Risk Assessment.

Members agreed the asset register set out in the annual review and for additional work to update the risk assessments for the Parish Hall car park, the amenity area at Wistanswick (old tip) and the Cemetery Extension to comply with the requirements of the insurance policy. Members future agreed in the Annual Risk Assessment for the Parish Council and a working two percent for budget purposes in terms of any salaries for 22/23.

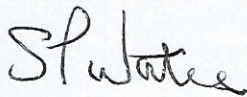
Future Agenda items:

Communications – report back from the newsletter group
Report back from outside bodies: Northern Area SALC, Helicopter Liaison Group, A41 Campaign Group, Emergency Planning and Stoke on Tern Parish Hall Committee.
Invited guests – highway maintenance.
Gates at the Church Cemetery Warrant Road.
Glebe Field.
Hodnet Highway depot.

The Chairman thanked everyone for attending and closed the Parish Council meeting at 9.25pm.

Date of next meeting: **Wednesday 17th November 2021 at 7.30pm**

Signed:



Chairman
17th November 2021

Chairman: Cllr S P Waters

Clerk: Mr G Bould

Minutes of the Special Parish Council meeting held on Wednesday 13th October 2021 at
Stoke upon Tern Parish Hall at 7.30 pm.

Present:

Chairman: Cllr P Waters

Cllr K Newby, Cllr D Moore, Cllr Mrs S Bartram, Cllr Mrs L Bearman, Cllr K Beardmore, and Cllr D Cintas

Clerk: Mr G Bould.

86 21 – 1. Welcome and Public Session.

Cllr P Waters welcomed Parish Councillors and Parishioners to this special meeting and invited comments on the planning application before the Parish Council.

Parishioners started by highlighting their deep concerns about the whole disastrous situation that has beset Phase 1 in terms of broken promises, breakdown in communications with the developer, on site delivery and parking problems when the site was in operation and a complete disregard by the developer towards the play park and it's improvement. This several Parishioners stated is the back drop to their views on the proposals for Phase 2.

The Chairman thanked Parishioners for their initial forceful and sometimes heated statements so far but reminded the public gallery that tonight's meeting needed to focus upon the planning application for Phase 2

Parishioners then continued and concentrated their comments around several infrastructure concerns that will have a major impact upon the area if not addressed as part of the planning process. These relate to the access point into the site off Warrant Road. The road has a 60 mph speed limit and continues to attract a very large and heavy amounts of traffic with no highway safety measures in place to protect other road users and pedestrians. This is compounded by the additional uses onto the road, for example from AR Richards and the residential and business at Helshaw Grange, the poor footpaths, the poor junction off the A41 into Warrant Road at Stoke Heath to the inadequate bridge at far end of the road in Stoke on Tern. This is further compounded by the poor drainage on the road at the proposed point of access into the site coupled with the sewers at capacity and sometimes becoming overwhelmed. Concerns then turned to the woodland area and the need for some form of protection coupled with how the proposed open space within the proposal would be managed after the proposed development had been completed. A particular point was made as to why the proposed development had a number of flats proposed which are not in keeping with any local house types and the poor quality of the proposed materials for the construction of dwelling on the site.

The Chairman thanked Parishioners for their honest and forthright comments during an extended public session encouraging all present to make direct comments to Shropshire Council Planners and to their local Shropshire Councillor Paul Gill requesting that the application be heard by the Northern Area Planning Committee. There being no further comments the Chairman moved to the next item of business.

86.21 -2. Apologies for absence.

Cllr Mrs S Planton, Cllr R Wright, Cllr P Butters and Shropshire Councillor Paul Gill.(prior engagements).

86.21 - 3 Disclosures of Personal and Prejudicial Interest: None.

Chairman: Cllr S P Waters

Clerk: Mr G Bould

86.21 -4 To consider planning application 21/04509/FUL: Proposed Residential Development Land To The East of Warrant Road, Stoke Heath for mixed residential development including a new access road, drainage and open green space.

The Clerk outlined the main points the Parish Council would need to communicate to Shropshire Council in terms of this Phase 2 development within Stoke Heath application 21/04509/FUL.

The first is that the Parish Council accepts the principle of development for the site as outlined in both Shropshire's local plan under consideration and the adopted Neighbourhood Plan for the area, but that the Parish Council has severe reservations about elements of this application particularly in terms of the infrastructure's capacity to sustain the development in terms of the ever changing climate.

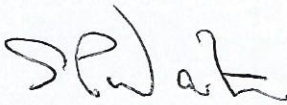
The Parish Councils observations to Shropshire Council could address the concerns of Parishioners in the following ways:

1. The Parish Council urges that some forms of traffic management/calming measures and a mini island are required on Warrant Road by the developer in order to safely access the site. This infrastructure would also need to address the severe flooding and drainage problems at the point of access prior to any development taking place on site.
2. The Parish Council urges Shropshire Council to satisfy itself that the developer has enough sewer capacity for the size of the development on the site.
3. The Parish Council urges Shropshire Council to place a blanket tree preservation order on the woodland area to protect and enhance the site as part of the Queens Green Canopy programme which would add to mitigation actions in terms of climate change.
4. The Parish Council urges Shropshire Council to arrange for the developer to publish a green open space management plan that takes into account the retention of the space into perpetuity.
5. The Parish Council urges Shropshire Council to reject the imposition of flats on the proposed site as not in keeping with the housing character of the area, whereas bungalows are.
6. The Parish Council urges Shropshire Council to specify a high quality of materials for the proposed development.

The Parish Council requests that because of the nature and concerns highlighted within the responses to the application that the Local Shropshire Councillor Paul Gill be asked to call the application in for consideration by the Northern Area Planning Committee.

Cllr K Newby proposed and Cllr Mrs S Bartram seconded the proposal with six members voting in favour with one abstention.

Meeting closed at 8.30p.m. Date of next meeting



Wednesday 17th November 2021

Signed:

Position: **Chairman**

Date: **17th November 2021**



Stoke Upon Tern Parish Council

Chairman: S. P. Waters

Clerk: Mr G. Bould

Planning Meeting Minutes

Meeting: On Site – Start Time: 10.00am

Date: 7th October 2021

Attendance: Councillors, K Beardmore - P. Waters - K. Newby

Apologies: S. Planton - D. Moore - S. Bartram

Declaration of Interest – None

Matters of Interest:

1. Application 21/04114/FUL – Beeches Covet - Eaton Upon Tern, Market Drayton, Shropshire, TF9 2BX - Erection of a 14ft x 10ft Tanalised & Waterproof wooden shed to the side of the main front drive of the property on an existing concrete base – **Objection**


The Parish Council planning team have made a site visit and by a majority decision it has been decided that we 'The Parish planning Team 'Object' to the Planning Application on the grounds of 'Visual Impairment' to passing members of the public.

2. Application 21/04404/VAR – Shelley Signs – Shelley Signs Ltd, Eaton Upon Tern, Market Drayton, Shropshire, TF9 2BX. – Variation of Condition No.2 (approved plans) pursuant to 21/01325/VAR dated 12.05.2021 to allow reconfiguration of layout and alternative house types. – **No Objection**

The Parish Council planning team have reviewed and discussed this application, and has agreed unanimously that we have no objection to the proposed Variation of condition No 2.

3. Application 21/01739/FUL – Ms J Perry 12 Ollerton, Market Drayton, Shropshire, TF9 2DP Proposal: Formation of vehicular access to garden/dwelling off public lane/highway 30mph – **No Objection**

The Parish Council planning team having made a site visit and discussed the application have agreed unanimously, that we have no objection to the proposed formation of a vehicular access.



Councillor Kenny Beardmore

Sub Planning Committee Chairman (Interim)

8th October 2021

Clerk Mr Graham Bould, 18 Mendip Close, Little Dawley, Telford, Shropshire, TF4 3JG

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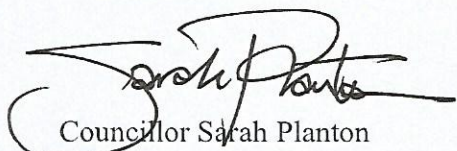
Stoke upon Tern Parish Council

Chairman: Cllr S P Waters

Clerk: Mr G Bould

Minutes of Meeting held online to Consider Planning Applications relating to the Parish in November 2021

1. Attendance - Councillors K Newby, S Planton and S Bartram.
2. Apologies - Councillor P Waters and D Moore
3. Declaration of Interest - None received
4. Matters Considered
 1. Application No 21/04527/FUL, Erection of Warehouse and starter units Ollerton Business Park - Object. The Parish Council recognise that this Application is not within our Parish Boundary but consider that the impact of the development will fall disproportionately on our Parish as the preferred traffic routing is via Ollerton Lane and Rosehill Road in our Parish. The Parish Council therefore **strongly object** to this Application on the grounds of it being an unsuitable location, particularly for starter units, and is contrary to Shropshire Council's own planning guidance on the siting of industrial units close to A roads, as this site has neither public transport links, close proximity to the trunk road network nor suitable road access. The addition of another 50+ vehicles to the local road network has the potential to cause considerable environmental degradation. Furthermore no case has been made for the need for these units, there would appear to be plenty of allocated land in the locality more suited to the establishment of industrial units, for example on the outskirts of Market Drayton. The Parish Council would also request that it is informed of the decision making process with this Application as they would wish to speak when the Application goes to Committee.
 2. Application No 21/04845/FUL, Annex at Adbo Hill - No Objection.



Councillor Sarah Planton

Chairman of the Planning Sub-Committee

2nd November 2021

Clerk: Mr Graham Bould, 18 Mendip Close, Little Dawley, Telford, Shropshire TF4 3JG

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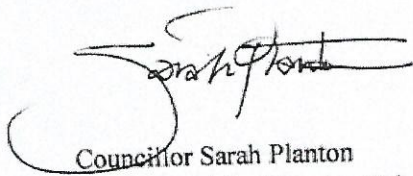
Stoke upon Tern Parish Council

Chairman: Cllr S P Waters

Clerk: Mr G Bould

Minutes of Meeting held online to Consider Planning Applications relating to the Parish
on 16th November 2021

1. Attendance - Councillors K Newby, S Planton, S Bartram, K Beardmore and D Moore.
2. Apologies - Councillor P Waters
3. Declaration of Interest - Councillor K Newby declared an interest in the Application and took no further part.
4. Matters Considered
 1. Application No 21/04960/FUL - Change of use at Ollerton House, Ollerton -By a majority decision it was agreed that the Parish Council had **No Objection** to this Application, although concerns were expressed about the potential for additional traffic arising, which it was felt should be managed by condition.



Councillor Sarah Planton
Chairman of the Planning Sub-Committee
16th November 2021

Clerk: Mr Graham Bould, 18 Mendip Close, Little Dawley, Telford, Shropshire TF4 3JG
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